Financial statements March 31, 2020



Independent auditor's report

To the Board of Directors of Thames Valley Children's Centre

Opinion

We have audited the financial statements of **Thames Valley Children's Centre** [the "Centre"], which comprise the statement of financial position as at March 31, 2020, and the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects the financial position of the Centre as at March 31, 2020, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Centre in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Centre's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or
 error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is
 sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement
 resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery,
 intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
 appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the
 Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based
 on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may
 cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material
 uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the
 financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based
 on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions
 may cause the Centre's to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

London, Canada May 27, 2020

Crnst + young LLP

Chartered Professional Accountants Licensed Public Accountants



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Incorporated without share capital under the laws of Ontario

Statement of financial position

As at March 31

	2020 \$	2019 \$
-	Ψ	Ψ
Assets		
Current		
Cash and cash equivalents	3,154,780	2,698,038
Investments [note 6]	8,219,378	8,463,758
Accounts receivable	575,152	500,742
Other assets	191,281	117,352
Total current assets	12,140,591	11,779,890
Capital assets, net [note 4]	9,513,362	10,092,766
Long-term lease [note 5]	67	68
	21,654,020	21,872,724
Liabilities and net assets		
Current		
Accounts payable and accrued liabilities [note 12]	2,707,404	2,713,155
Due to Ministry of Children Community and Social Services [note 13]	2,524,175	2,083,114
Current portion of deferred contributions [note 8]	866,141	537,593
Total current liabilities	6,097,720	5,333,862
Deferred contributions [note 8]	9,473,916	10,121,032
Total liabilities	15,571,636	15,454,894
Commitments and contingencies [notes 16]		
Net assets		
Internally restricted net assets [note 9]	5,470,963	5,470,963
Unrestricted net assets	611,421	946,867
Total net assets	6,082,384	6,417,830
-	21,654,020	21,872,724

Statement of operations

Year ended March 31

	2020			2019	
	Government sponsored programs \$	Community funds \$	Contracted services \$	Total \$	Total \$
Revenue					
Ministry of Children Community and Social Services					
Rehabilitation [note 13]	8,254,559	_	_	8,254,559	8,259,408
Autism [notes 13]	15,164,397	_	_	15,164,397	19,964,523
Grey Bruce Preschool Speech & Language [note 13]	680,190	_	_	680,190	700,050
School-Based Rehabilitation Services [note 13]	4,410,275	_	_	4,410,275	1,727,763
Early Intervention Programs [note 13]	1,974,651	_	_	1,974,651	_
Ministry of Health and Long-Term Care					
Priority programs	698,290	_	—	698,290	690,112
Other agencies	138,272	57,342	—	195,614	176,186
Fees for service	12,340	10,005	2,452,302	2,474,647	3,142,908
Fundraising grant and special purpose donations	—	992,542	—	992,542	973,462
Investment income (loss) [note 6]	24,630	(150,310)	—	(125,680)	504,257
Amortization of deferred capital contributions [note 8[b]]	311,616	502,927	—	814,543	805,329
Other	283,683	—	_	283,683	106,552
	31,952,903	1,412,506	2,452,302	35,817,711	37,050,550
Program expenses [notes 2 and 3]					
Clinical and technical specialty services	3,840,771	53,812	1,000,353	4,894,936	5,360,490
Early childhood, school age and adolescent services	5,485,189	385,968	1,278,510	7,149,667	7,163,603
Grey Bruce Preschool Speech & Language	720,579	_	_	720,579	749,439
Autism services	15,186,945	_	_	15,186,945	20,024,712
School-Based Rehabilitation Services	4,413,824	—	—	4,413,824	1,737,592
Early Intervention Programs	1,993,979	—	—	1,993,979	—
Research	_	291,020	_	291,020	268,286
Community resources	—	571,575	—	571,575	622,073
Special purposes	—	4,625	—	4,625	5,803
Amortization of capital assets	311,616	614,391	—	926,007	909,813
	31,952,903	1,921,391	2,278,863	36,153,157	36,841,811
Excess (deficiency) of revenue over expenses for the year		(508,885)	173,439	(335,446)	208,739

Statement of changes in net assets

Year ended March 31

		2020		2019
	Internally restricted \$	Unrestricted \$	Total \$	Total \$
	[note 9]			
Net assets, beginning of year Excess (deficiency) of revenue	5,470,963	946,867	6,417,830	6,209,091
over expenses for the year	_	(335,446)	(335,446)	208,739
Net assets, end of year	5,470,963	611,421	6,082,384	6,417,830

Statement of cash flows

Year ended March 31

	2020	2019
	\$	\$
Operating activities		
Excess (deficiency) of revenue over expenses for the year	(335,446)	208,739
Add (deduct) items not affecting cash	(000,110)	200,100
Amortization of capital assets	926,007	909,813
Unrealized loss (gain) on investments [note 6]	909,584	(126,298)
Amortization of deferred capital contributions [note 8[b]]	(814,543)	(805,329)
Increase (decrease) in deferred contributions	328,548	(3,129)
Decrease in long-term lease [note 5]	· 1	1
Net change in non-cash working capital		
balances related to operations [note 10]	286,971	517,982
Cash provided by operating activities	1,301,122	701,779
Financing activities		
Principal repayments of credit facilities [note 7]	—	(80,100)
Deferred capital contributions received related to		
capital assets [note 8[b]]	167,427	445,030
Cash provided by financing activities	167,427	364,930
Investing activities		
Investment withdrawals	_	159,435
Investment funds reinvested	(665,204)	(292,459)
Additions to capital assets	(346,603)	(559,701)
Cash used in investing activities	(1,011,807)	(692,725)
Not increase in each during the year	466 740	272.004
Net increase in cash during the year	456,742	373,984
Cash and cash equivalents, beginning of year Cash and cash equivalents, end of year	2,698,038 3,154,780	2,324,054
Cash and Cash equivalents, end of year	3,134,700	2,698,038

Notes to financial statements

March 31, 2020

1. Purpose of the organization

Thames Valley Children's Centre [the "Centre"] is a treatment centre providing habilitation and rehabilitation services for children and youth with communication, developmental or physical challenges living primarily in Southwestern Ontario. The Centre is incorporated without share capital under the *Corporations Act* (Ontario) and is a registered charity under the *Income Tax Act* (Canada).

2. Summary of significant accounting policies

These financial statements are prepared in accordance with Part III of the *CPA Canada Handbook – Accounting*, which sets out accounting standards for not-for-profit organizations in Canada and includes the significant accounting policies summarized below.

Basis of presentation

The operations of the Centre have been presented in three categories for the information of the reader.

Government-sponsored programs account for the Centre's clinical program delivery and administrative activities that are financed by provincial ministries and other agencies, certain fees for service and other operating revenue. Any funding in excess of expenses is refunded to the funder.

Community funds account for activities funded by monies received from general donations, bequests and special fundraising events *[note 15]*, investment income from the investment portfolio and other income generated by these activities. The expenses are related to programs or expenses not funded by the government. Externally funded research projects are also included in this category.

Contracted services account for activities that are provided on a fee for service basis. It is the intention that the fees entirely offset the costs of the programs.

The programs delivered by the Centre are described below:

Clinical and technical specialty services: provides seating, augmentative communication, adaptive technology, cleft lip and palate, medical clinics and gait analysis services to children from birth through young adulthood throughout Southwestern Ontario. Acute pediatric rehabilitative services at Children's Hospital at London Health Sciences Centre are also provided through this program.

Early childhood, school age and adolescent services: uses an interdisciplinary team approach to provide rehabilitation and habilitation services for children and their families from birth through young adulthood. Acquired brain injury outreach and preschool speech are also provided through this program.

Autism services: provides autism intervention program, school support, connections for students and community-based applied behaviour analysis-based services. These programs are now collectively referred to as the Ontario Autism Program.

Research: assists clinical staff in implementing research projects through consultation, education and the provision of resources.

Notes to financial statements

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Community resources: includes the resource centre that provides access to health-related information for families, staff and community partners; a specialized pool of equipment; the volunteer program, which coordinates the recruiting of volunteers from the community and placement in appropriate positions in the Centre; and coordination and support of the Opportunities to Participate programs.

Expenses for special purposes: funds that have been donated to the Centre for a specific purpose.

Revenue recognition

The Centre follows the deferral method of accounting for contributions. Unrestricted contributions and fundraising grants and bequests are recognized as revenue when received or receivable if the amount to be received can be estimated and collectability is reasonably assured. Externally restricted contributions are deferred and recognized as revenue in the period in which the related expenses are recognized. Capital contributions for the purpose of acquiring capital assets are deferred and amortized on the same basis and over the same periods as the related capital assets. Fees for service are recognized when the services have been rendered.

Investment income, which consists of interest, dividends, income distributions from pooled funds, and realized and unrealized gains and losses, are recorded in the statement of operations.

Capital assets and amortization

All capital assets reflected in the statement of financial position are recorded at acquisition cost. Donated capital assets are recorded at fair value at the date of contribution. Amortization is provided on the straight-line method over the estimated useful lives of the assets as follows:

Tangible

Building	10 to 40 years
Furniture, fixtures and office equipment	5 years
Therapy and rehab equipment	5 years
Computer equipment	3 years
Intangible	
Computer software	3 years

Allocation of expenses

The costs of personnel and other expenses directly related to functions are allocated to each function. The Centre also incurs general support expenses that are common to the administration of the Centre and each of its functions. Certain of these expenses are allocated to functions identified in note 3.

The allocated expenses include those related to senior management, human resources, finance, information systems, facility resources, communication and clinical records. These expenses are allocated proportionately based on personnel hours incurred, building space occupied or percentage of overall operating costs incurred.

Notes to financial statements

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Multi-employer plans

Defined contribution plan accounting is applied to the multi-employer defined benefit plan, whereby contributions are expensed on an accrual basis, as the Centre has insufficient information to apply defined benefit plan accounting.

Credit facilities

Credit facilities are initially measured at fair value, net of transaction costs and financing fees. They are subsequently measured at amortized cost. Transaction costs and financing fees are amortized using the straight-line method.

Contributed materials and services

Contributed materials and services are not recognized in the financial statements.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Examples of such estimations and assumptions include the useful lives of capital assets. Actual results could differ from those estimates.

Financial instruments

The Centre has elected to record all investments at fair value. Transactions are recorded on a trade date basis and transaction costs are expensed as incurred.

Other financial instruments include accounts receivable, accounts payable and accrued liabilities initially recorded at fair value and subsequently at amortized cost, net of provisions.

3. Allocation of expenses

Central administration costs have been allocated as follows:

	2020	2019
	\$	\$
Clinical and technical specialty services	967,716	680,315
Early childhood, school age and adolescent services	1,695,824	1,256,572
Autism services	1,753,636	1,998,605
Research	24,901	23,059
Community resources	84,611	80,720
	4,526,688	4,039,271

Notes to financial statements

March 31, 2020

4. Capital assets

Capital assets consist of the following:

20)20	20)19
	Accumulated		Accumulated
Cost	amortization	Cost	amortization
\$	\$	\$	\$
19,690,782	10,663,687	19,614,797	9,996,462
2,298,002	2,218,575	2,268,787	2,178,500
623,006	570,015	614,096	537,108
2,253,406	2,040,082	2,084,928	1,927,880
24,865,196	15,492,359	24,582,608	14,639,950
558,978	418,453	494,963	344,855
25,424,174	15,910,812	25,077,571	14,984,805
15,910,812		14,984,805	
9,513,362		10,092,766	
	Cost \$ 19,690,782 2,298,002 623,006 2,253,406 24,865,196 558,978 25,424,174 15,910,812	Cost amortization \$ \$ 19,690,782 10,663,687 2,298,002 2,218,575 623,006 570,015 2,253,406 2,040,082 24,865,196 15,492,359 558,978 418,453 25,424,174 15,910,812 15,910,812 15,910,812	Accumulated amortization Cost \$ \$ \$ 19,690,782 10,663,687 19,614,797 2,298,002 2,218,575 2,268,787 623,006 570,015 614,096 2,253,406 2,040,082 2,084,928 24,865,196 15,492,359 24,582,608 558,978 418,453 494,963 25,424,174 15,910,812 25,077,571 15,910,812 14,984,805

5. Long-term lease

A long-term lease for the use of land has been entered into between the Centre and London Health Sciences Centre. The term of the lease is 99 years with payments of \$1 to be made on an annual basis. The amount has been prepaid and 67 years [2019 - 68 years] remain in the term.

6. Investments

Investments, all of which are recorded at fair value, have an asset mix as follows:

	2020 \$	2019 \$
Money market funds	1,129,971	1,034,238
Bond funds	3,235,579	3,111,650
Canadian equity funds	1,954,872	2,206,329
Global and US equity funds	1,898,956	2,111,541
	8,219,378	8,463,758

Notes to financial statements

March 31, 2020

Investment income consists of the following:

		2020		2019
	Government sponsored programs \$	Community funds \$	Total \$	Total \$
Dividends and interest Net realized and unrealized gains	24,630	303,908	328,538	338,919
(losses)	_	(454,218)	(454,218)	165,338
	24,630	(150,310)	(125,680)	504,257

Included in the above is an unrealized loss on investments of \$909,584 [2019 - unrealized gain of \$126,298].

7. Credit facilities and term loan

The credit facilities established by the Centre's bank consist of a variable rate revolving demand facility of 1,000,000 [2019 - 1,000,000] bearing interest at a prime rate of 2.45% [2019 - 3.950%] minus 0.25% [2019 - 0.50%]. No amount has been drawn on this facility at year-end.

8. Deferred contributions

Deferred contributions consist of the following:

	2020 \$	2019 \$
Related to expenses of future periods [a] Related to capital assets [b]	866,141 9.473.916	537,593 10,121,032
Nelaled to capital assets [b]	10,340,057	10,658,625
Less current portion	866,141	537,593
	9,473,916	10,121,032

The Centre's estimate of the amount of deferred contributions to be recognized in the next fiscal year is included in the current amount.

Notes to financial statements

March 31, 2020

[a] Deferred contributions related to expenses of future periods

Deferred contributions related to expenses of future periods are as follows:

	2020 \$	2019 \$
Balance, beginning of year	537,593	540,722
Add amounts received related to future periods	566,798	3,143,655
Less amounts recognized as revenue during the year	238,250	3,146,784
Balance, end of year	866,141	537,593

[b] Deferred contributions related to capital assets

Deferred contributions related to capital assets are as follows:

	2020	2019
	\$	\$
Balance, beginning of year	10,121,032	10,481,331
Additional contributions received [note 15]	167,427	445,030
Less amounts amortized to revenue	814,543	805,329
Balance, end of year	9,473,916	10,121,032

9. Internally restricted net assets

Internally restricted net assets consist of the following:

	2020 \$	2019 \$
Funds restricted for other Board of Directors designated purposes	5,470,963	5,470,963

Funds restricted for Board of Directors designated purposes are used at the discretion of the Board of Directors. These funds are known as the "Children's Legacy For Success".

Notes to financial statements

March 31, 2020

10. Statement of cash flows

The following table details the components of the net change in non-cash working capital balances related to operations:

	2020	2019
	\$	\$
Accounts receivable	(74,410)	104,579
Other assets	(73,929)	71,148
Accounts payable and accrued liabilities	(5,751)	(51,834)
Due to Ministry of Children Community and Social Services	441,061	394,089
	286,971	517,982

11. Healthcare of Ontario Pension Plan

Substantially all of the employees of the Centre are members of the Healthcare of Ontario Pension Plan ["HOOPP"], which is a multi-employer, defined benefit, final average earnings, contributory pension plan. The Centre's contributions to HOOPP during the year amounted to \$1,681,002 [2019 – \$1,726,376]. This amount is included in the statement of operations.

The most recent actuarial valuation for financial reporting purposes completed by the HOOPP as at December 31, 2019 disclosed net assets available for benefits of \$94,102,000 [2018 – \$79,019,000], with pension obligations of \$73,547,000 [2018 – \$65,128,000] resulting in a surplus of \$20,555,000 [2018 – \$13,891,000]. The cost of pension benefits is determined by HOOPP at \$1.26 per every dollar of employee contributions. As at December 31, 2019, the HOOPP was 119% funded [2018 – 121%].

12. Government remittances payable

As at March 31, 2020, accounts payable and accrued liabilities include government remittances payable of \$55,051 [2019 – \$51,303].

13. Ministry of Children Community and Social Services ["MCCSS"]

The Centre's service contract with the MCCSS requires management to produce various year-end reports including an Annual Reconciliation Report, which shows a summary of all revenue and expenses and any resulting surplus or deficit that relates to the contract. These reports indicate that there is \$441,061 [2019 – \$394,089] in excess funding for 2020 payable to the MCCSS. The remaining amount owing of \$2,083,114 represents 2014, 2015, 2017, 2018 and 2019 reconciled amounts.

Notes to financial statements

March 31, 2020

14. Financial instruments and risk management

The Centre's financial instruments include cash and cash equivalents, investments, accounts receivable, accounts payable and accrued liabilities.

The Centre's risks have not changed during the year.

Market risk

The Centre has an investment policy that restricts the types and amounts of eligible investments. Equity and fixed income securities are held within pooled funds. Market risk and volatility of investments are mitigated through diversification of investments in different countries, business sectors and corporation sizes.

Credit risk

The Centre is exposed to credit risk in connection with its accounts receivable. The Centre's maximum credit risk is limited to the carrying value of accounts receivable. As at March 31, 2020, 79% of the accounts receivable balance is due from the provincial government and government funded organizations [2019 – 91%].

Foreign currency risk

The Centre's investments are denominated in Canadian dollars. Certain investments such as the US and other international equities are subject to foreign currency fluctuations. The Centre mitigates the foreign currency risk exposure of its foreign securities through diversification of the pooled funds, which are composed of multiple currencies.

Interest rate risk

Interest rate risk refers to the adverse consequences of interest rate changes on the Centre's financial position and results of operations. Interest rate changes directly impact the value of fixed income securities. The Centre manages the interest rate risk exposure of its fixed income investments by holding shorter duration investments with varying terms to maturity.

Liquidity risk

The Centre is exposed to the risk that it will encounter difficulty in meeting obligations associated with its financial liabilities. The Centre has a planning and budgeting process in place to help determine the funds required to support the Centre's normal operating requirements on an ongoing basis. The Centre also manages its liquidity risk by forecasting cash flows from operations and anticipated investing, capital and financing activities, and maintaining credit facilities to ensure it has sufficient available funds to meet current and foreseeable financial requirements.

15. Children's Health Foundation

On April 1, 2015, the Centre entered into a five-year agreement with the Children's Health Foundation ["CHF"] under which the future fundraising activities of the Centre will continue to be undertaken on their behalf by CHF. The agreement provides for annual funding amounts approved in advance of each fiscal year through CHF's granting process. During this fifth year of the contract, \$984,000 was received [2019 – \$964,531].

Notes to financial statements

March 31, 2020

16. Commitments

The Centre has obligations under operating leases related to buildings. The approximate aggregate minimum payments required under such leases are as follows:

	\$
2021	338,089
2022	206,986
2023	176,856
2024	55,976

17. COVID-19 – Global Pandemic

On March 11, 2020, the World Health Organization characterized the outbreak of a strain of the novel corona virus ["COVID-19"] as a pandemic which has resulted in a series of public health and emergency measures that have been put into place to combat the spread of the virus. Subsequent to year-end, governments worldwide have continued to enact emergency measures to combat the spread of the virus. As a result, the Centre is experiencing changes in demand for its services and is working to mitigate the financial impacts while carrying out its response to the impacts of COVID-19.

The impact of COVID-19 has led to significant volatility and declines in the global equity and fixed income markets during the first quarter of 2020. It is uncertain how long this volatility will continue and could potentially lead to further decreases in the value and income of portfolio investments. As COVID-19 continues to spread, the potential impacts, including a global, regional or other economic recession, are increasingly uncertain and difficult to assess. Management considered the impact of COVID-19 in its assessment of the Centre's assets and liabilities and its ability to continue as a going concern.

Although COVID-19 has had an impact on the Centre's operations, the Centre has sufficient liquidity to maintain current operations as well as the additional operational demands relating to the Centre's COVID-19 response.

The duration and impact of the COVID-19 outbreak is unknown at this time as well as the efficacy of the government and central bank monetary and fiscal interventions designed to stabilize economic conditions and slow the spread of the disease. As a result, it is not possible to reliably estimate the length and severity of these developments nor the impact on the financial position and financial results of the Centre in future years.